

## NEW PROJECT PROCESS

MATERIAL & LABOR	MATERIAL WATERPROOF	PRODUCT MADE TO SPECIFICATION / REFLECTIVE
<ul style="list-style-type: none"> <li>• NOA, photos &amp; purchase order received &amp; approved by Tech Service</li> </ul>	<ul style="list-style-type: none"> <li>• NOA, photos &amp; purchase order received &amp; approved by Tech Service</li> </ul>	<ul style="list-style-type: none"> <li>• NOA &amp; purchase order received &amp; approved by Tech Service <b>**</b>(photos are not required)</li> </ul>
<ul style="list-style-type: none"> <li>• Registered Contractor Agreement verified by Tech Service</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<ul style="list-style-type: none"> <li>• Representative notified once NOA is approved or notified that more information is required</li> </ul>	<ul style="list-style-type: none"> <li>• Representative notified once NOA is approved or notified that more information is required</li> </ul>	<ul style="list-style-type: none"> <li>• Representative notified once NOA is approved or notified that more information is required</li> </ul>
<ul style="list-style-type: none"> <li>• Purchase order &amp; warranty billing is processed by customer service <b>**</b>(warranty billings are dated out 90 days)</li> </ul>	<ul style="list-style-type: none"> <li>• Purchase order is processed by customer service <b>**</b>(warranty billing does not apply)</li> </ul>	<ul style="list-style-type: none"> <li>• Purchase order is processed by customer service <b>**</b>(warranty billing does not apply)</li> </ul>
<ul style="list-style-type: none"> <li>• Signed / Approved NOA &amp; blank Statement of Completion mailed to Representative &amp; Contractor</li> </ul>	<ul style="list-style-type: none"> <li>• Signed / Approved NOA &amp; blank Statement of Completion mailed to Representative &amp; Contractor</li> </ul>	<ul style="list-style-type: none"> <li>• Signed / Approved NOA mailed to Representative &amp; Contractor. Warranty issued upon product shipment &amp; mailed to representative.</li> </ul>
<ul style="list-style-type: none"> <li>• Statement of Completion received by Tech Service</li> </ul>	<ul style="list-style-type: none"> <li>• Statement of Completion &amp; photos received and reviewed by Tech Service</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<ul style="list-style-type: none"> <li>• Tech Service dispatches final inspection request to local inspector (WTI)</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<ul style="list-style-type: none"> <li>• Final inspection report &amp; photos received and reviewed by Tech Service</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<ul style="list-style-type: none"> <li>• If corrections and/or re-inspection is necessary, signed punchlist letter is faxed to contractor. Once SPL is received, warranty issuance process continues or Tech Service dispatches re-inspection request. Once re-inspection is approved, warranty issuance process continues.</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<ul style="list-style-type: none"> <li>• Material / Warranty billing invoices are reviewed by Tech Service / invoices must be paid in full before warranty issuance</li> </ul>	<ul style="list-style-type: none"> <li>• Material invoices are reviewed by Tech Service / invoices must be paid in full before warranty issuance</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<ul style="list-style-type: none"> <li>• Warranty issued &amp; mailed to representative</li> </ul>	<ul style="list-style-type: none"> <li>• Warranty issued &amp; mailed to representative</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>